

## **An approach to a contract with a mentor/mentee**

- 1. Define the role of the Mentor**
- 2. Define the role of the Mentee**
- 3. Establish ground rules around:**
  - a. Meeting frequency**
  - b. Objectives/goals for the mentoring relationship**
  - c. Commitments for the mentor**
  - d. Commitment for the mentee**
  - e. Confidentiality**
  - f. Periodic check ins**
  - g. When the relationship can be terminated by either party if necessary**